

BYLAWS OF THE JOSEPHINE COUNTY REPUBLICAN CENTRAL COMMITTEE

ARTICLE I: NAME AND PURPOSE

The name of this organization shall be the Josephine County Republican Central Committee (hereinafter referred to as the Central Committee). The purpose of the Central Committee shall be: to elect Republicans, who promote the platform of the Oregon Republican Party, to public office; to ensure growth of the Republican Party through voter registration and volunteer force; to make the Republican Party the number one national party in Oregon; to contribute and participate in the establishment of a Republican Party organization that is an effective vehicle for setting public policy through its platform; to support Republican candidates, issues and measures through any legal means; to seek election integrity and authentication through poll-watching, as prescribed by state law and the County Clerks' office; and, to plan, organize administer and finance the Central Committee's operations to accomplish the other stated purposes.

ARTICLE II: AUTHORITY

1. **Under Oregon Republican Party:** The Oregon Republican Party has elected to participate in elections for precinct committee persons as provided in ORS 248, as amended. All references to those statutory provisions in these bylaws are conditioned upon the party's intention to rely upon those statutes. If the party elects not to be bound by those statutes, all references to those statutes in these bylaws shall be null and void. These bylaws do not bind this Central Committee to comply with any other portion of chapter 248, unless the Oregon Republican Party specifically agrees to be bound by any other portion of chapter 248.
2. **General:** This Central Committee is the highest party authority in county party matters and may adopt bylaws, rules or resolutions for any matter of county party government which are not in conflict with ORP bylaws. Central Committee bylaws shall become effective upon their adoption and approval by the ORP State Executive Committee and shall be used to govern this Central Committee until amended as described in Article XIII.

ARTICLE III: MEMBERSHIP

This Central Committee shall be comprised of all Republican precinct committee persons (PCP's) of the county who were duly elected pursuant to ORS or have been appointed pursuant to county rule.

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ARTICLE IV: MEETINGS

1. “Regular meetings” of the Central Committee shall be called at least two (2) times during each year.
2. “Special meeting” means any other meeting of the Central Committee upon the call of the Chairman or upon petition of 20 percent of the certified committee persons.
3. “Organizational Meetings” shall be called bi-annually and are described in Article V of these bylaws.
4. “Official Roll” means a list of committee persons maintained by the County Clerk pursuant to ORS 248 - County Central Committee, and under the presumption that only a duly elected precinct committeeperson or a person appointed or selected to fill a vacancy in the office of committeeperson may vote to fill a vacancy in a committee office. Immediately before a meeting of the Central Committee at which there may be an election to fill a vacancy in a committee office, the Chairman shall obtain from the County Clerk a list of the committee members. The list shall determine the eligibility of a committee person to vote to fill a vacancy in a committee office.
5. At any meeting of the Central Committee, a quorum shall exist when elected or appointed precinct committee persons are present from a majority of filled or partially filled precincts. *(Amended 9/18/06)*
6. Proxies shall not be permitted to participate at any Central Committee meeting.
7. The rules contained in “Roberts Rules” newly revised edition shall govern the Central Committee as the parliamentary authority in all cases to which they are applicable and in which they are not inconsistent with these bylaws, or ORP State Central Committee Bylaws or ORS statutes 248 - Political Parties.

ARTICLE V: ORGANIZATIONAL MEETING

1. **Description:** The Central Committee shall meet and organize not earlier than the date of the General Election, nor later than November 25 of even numbered years. The retiring Central Committee shall prepare a written notice **or email (PCP’s option)** designating the time, date and place of the organizational meeting. The Chairman of the retiring Central Committee shall obtain from County Clerk pursuant to ORS 248.023 (3) the official roll of the Central Committee and as one of his or her primary duties as retiring Chairman shall oversee the mailing of the above notice of the organizational meeting. *(Revised 7/17/2012)*
 - a. Notice of such meeting must be mailed no later than ten (10) days prior to the date of the meeting to all certified Republican precinct committee persons elected during the
 - b. Primary election of that year or appointed pursuant to county rule. A copy of the notice must also be sent to the State Central Committee no later than ten (10) days prior to the date of the meeting.
 - c. The purpose of the meeting is to elect officers for the Central Committee and to elect delegates and alternate delegates to the State Central Committee pursuant to state bylaws and to conduct any other business deemed appropriate by the Central Committee.

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- d. A person appointed to fill a vacancy in the office of precinct committeeperson may not vote on the election of the Central Committee officers at the organizational meeting of the newly elected committee, but may vote to fill the vacancy in a committee office after the organizational meeting.
2. **Election of Officers and Delegates to the State Central Committee:** The newly elected committee shall elect a chairman, vice-chairman, secretary, treasurer, and delegates and alternate delegates to the State Central Committee.
3. **Notice to the State Central Committee:** Within five (5) business days of the county organizational meeting, the newly elected chairperson of the Central Committee shall cause notice to be provided in writing of the names of each delegate and alternate delegate to the State Central Committee as well as a list of the newly elected officers of the committee. The Central Committee must also provide a current copy of all county bylaws and rules to the State Central Committee no later than November 20 of each even numbered year.
4. **Notice to County Clerk:** Within five (5) business days of an election, the newly elected chairperson of the Central Committee shall cause a notice to be provided to the county Clerk's office designating the newly elected officers with the County Chairperson as the official authorized to communicate with and receive notices from the County Clerk on behalf of the Party affiliated within the county.
5. **Notice to Secretary of State:** Within five (5) business days of election, the newly elected chairperson of the Central Committee shall cause all appropriate forms to be filed with the Secretary of State's office which will provide adequate notice to that office of the change in party leadership and which will officially transfer responsibility for contributions and expense reporting to the new officers.
6. **Failure to Organize:** In the event that a Central Committee fails to organize, the Chairman of the State Central Committee may appoint a temporary County Chairman for the purpose of calling an organizational meeting within sixty (60) days of his or her initial appointment. Until officers and delegates are duly elected, but in no event for a period which exceeds sixty (60) days, the temporary Chairman may represent the Central Committee as a temporary delegate to the State Central Committee.
7. **Transfer of Property:** At the organizational meeting of the newly elected Central Committee the officers of the retiring Central Committee shall make available to the newly elected committee the property, records, and funds owned or controlled by the retiring committee.

ARTICLE VI: OFFICERS

1. There shall be four elected officers of the Central Committee:
 - a. Chairman (Chairperson)
 - b. Vice-Chairman
 - c. Secretary
 - d. Treasurer

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2. Any individual who has been a registered Republican in the county for six (6) months is eligible to be an officer. Each of the four officers shall be currently elected or appointed PCPs. If an officer, for any reason, ceases to be a PCP, that officer's position shall be immediately vacant. *(Amended 4/28/2010)*
3. The term of office for all officers is from the date of the organizational meeting of the Central Committee until the date of the next organizational meeting.

ARTICLE VII: POWERS AND DUTIES OF OFFICERS
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1. The **Chairman** shall:
 - a. Familiarize him/herself, immediately upon assuming office, with the Josephine County Central Committee Bylaws, the ORP State Central Committee Bylaws, and ORS statutes 248 - Political parties.
 - b. Have the general care of the affairs of the Central Committee and the Republican Party in Josephine County subject to the advice and consent of the Central Committee and its Executive Committee.
 - c. Supervise and direct all officers and employees (if any) of the Central Committee.
 - d. Schedule regular meeting dates in accordance with Article IV Section 1 above and special meetings when necessary, serving as the presiding officer at such meetings.
 - e. Give notice by mail **or email (PCP's option)** to the entire membership of the Central Committee not later than the tenth day before the date of an anticipated Central Committee meeting. *(Revised 7/17/2012)*
 - f. Make regular reports at Central Committee meetings of his or her activities and the activities of the Executive Committee.
 - g. Appoint an auditing committee, at least once a year, to examine all financial records of the Central Committee and report its findings to the Executive meeting.
 - h. Create such committees as he or she deems appropriate to assist in the management and operation of the Central Committee and appoint all chairmen to these committees. The term of office of all committee chairmen shall automatically expire upon election of a new chairman.
2. The **Vice-Chairman** shall:
 - a. Familiarize him/herself immediately upon assuming office with the Josephine County Central Committee bylaws and ORS statutes 248 - Political Parties.
 - b. Assume such powers and perform such duties as may be assigned to him or her from time to time by the Chairman, the Central Committee or its Executive Committee.
 - c. Assume the duties and powers of the Chairman during periods of his or her absence or when the office should become vacant.
 - d. Preside at the Central Committee meetings and Executive meetings in the absence of the Chairman.

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3. The **Secretary** shall:
 - a. Familiarize him/herself immediately upon assuming office with the Josephine County Central Committee bylaws and ORS statutes 248 - Political Parties.
 - b. Have copies of these bylaws, the State Central Committee bylaws and relevant ORS statutes available for the use of the newly elected or appointed precinct committee persons.
 - c. Assist the Chairperson in preparing and mailing all required notices.
 - d. Keep minutes of all meetings of the Central Committee and the Executive Committee.
 - e. File minutes of all such meetings in duplicate with the original to be on file with the Chairperson and the duplicate at the residence of the Secretary. Upon retirement of the outgoing Central Committee Secretary, shall prepare the official notice designating the time, date and place of the organizational meeting of the then newly-elected Central Committee.

4. The **Treasurer** shall:
 - a. Familiarize him/herself immediately upon assuming office with the Josephine County Central Committee bylaws and ORS statutes 248 - Political Parties, and with Chapter 260 of the ORS in the Campaign Finance Manual published by the Elections division of the Secretary of State's office and carry out his or her functions in strict accordance with these guidelines.
 - b. Acts as fiscal agent of the Central Committee for the receipt and disbursement of funds.
 - c. Maintain a daily journal of receipts, disbursements, and balances.
 - d. Write checks on the Central Committee's checking account in payment of all Central Committee bills when so directed by the Executive Committee. Checks are to be jointly signed by any two signers designated at the time of the organizational meeting and on record at the bank.
 - e. Maintain adequate financial records of all Central Committee transactions and file appropriate reports with the Secretary of State required by Chapter 260 of the ORS in the current year's Campaign Finance Manual published by the Elections Division and in accordance with modern accounting principles.
 - f. Make a complete financial report to all meetings of the Central Committee, either orally or in writing if directed by the Chairman.

 - g. Appoint a budget committee and serve as its Chairman in the preparation a biannual budget for submission to the Executive Committee and the Central Committee.
 - h. Supervise the transfer of funds from the retiring Central Committee to the newly elected Central Committee as discussed above in Article V, Section 7.

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ARTICLE VIII: DELEGATES AND ALTERNATE DELEGATES TO THE STATE CENTRAL COMMITTEE

1. **Selection:** At its organizational meeting, the Central Committee shall elect the number of delegates and alternates to the State Central Committee as designated by the bylaws of the Oregon Republican Party.
2. **Term:** The term of office of those persons selected under Section I of this Article shall be from the date of his or her selection by the Central Committee no earlier than the date of the general election, or no later than November 25 of even-numbered years, until the date of the next following organizational meeting.
3. **Proxies:** When a delegate cannot attend a meeting of the ORP State Central Committee, an elected alternate delegate from the Central Committee may attend the meeting. In the absence of both, a proxy may be seated using a proxy form obtained from the ORP State Central Committee. The proxy must bring the proxy form and appropriate identification. A proxy for a delegate or alternate may be used in balloting on business before the ORP State Central Committee. Signed proxies may be transmitted electronically. A proxy holder must be a registered Republican in the county of the delegate represented by the proxy. The proxy form shall include the name and address of the holder, the name and office of the person represented, and such other information as the officeholder desires. A proxy from a delegate shall take precedence over a proxy from an alternate delegate. No county shall be entitled to more votes than the number allowed in Article III of the ORP bylaws. In the event the delegate or alternate cannot attend a meeting, a proxy will be appointed by the Chair.

ARTICLE IX: THE EXECUTIVE COMMITTEE

1. The Executive Committee shall consist of:
 - a. The chairman of the Central Committee, who shall act as its presiding officer.
 - b. The vice-Chairman.
 - c. The Secretary.
 - d. The Treasurer.
 - e. **Such other persons as the Central Committee may elect for the purpose of conducting the business of the Central Committee. These persons will be PCPs nominated by the Executive Committee. The names of the nominees will be referred to the Central Committee for a vote at the next Central Committee meeting. As with the officers of the Central Committee, election will be by secret ballot. No more than 3 such persons will be on the Executive Committee at any one time. Terms of such persons on the Executive Committee will expire on the date of the following Organizational Meeting.** *(Revised 7/17/2012)*
2. A quorum shall consist of a simple majority of the voting members of the Executive Committee.

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ARTICLE X: POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE

1. The Executive Committee shall organize itself immediately following the organizational meeting of the newly elected Central Committee.
2. During intervals between meetings of the Central Committee, the Executive Committee shall carry on the business of the Central Committee and shall possess all the powers of the Central Committee except those powers and duties reserved specifically to the Central Committee or by Central Committee action.
3. The Executive Committee shall meet when deemed necessary by the Chairman, or by petition of three (3) of its members.
4. The Executive Committee shall have the power to fill all vacancies in the office of precinct committeeperson.

ARTICLES XI: RESIGNATIONS

1. A committeeperson may resign from office by filing a written notice of his or her resignation with the County Clerk.
2. Any Central Committee Officer, State Central Committee Delegate or any other committeeperson holding any other office whether appointed or elected, should he or she choose to resign, shall submit his or her resignation in writing to the Chairman who shall present said resignation to the Central Committee for its action on said resignation.
3. Vacancies in office will be filled as prescribed in Article X and XV of these bylaws.

ARTICLE XII: RECALL

1. Any elected official of the Central Committee may be recalled by a majority vote of a quorum. For the purposes of this article a quorum shall consist of 40 percent of the certified precinct committee persons.
2. Any member of the Central Committee may circulate a petition for recall of a person elected by the Central Committee. The member attempting the recall will notify the Secretary that a recall will be attempted. The Secretary, without delay, will provide the petitioner a copy of the current list of certified precinct committee persons with their contact information. The petition will list the name of the person to be recalled and the name of the petitioner. The petition will clearly state the cause for the recall. From the time the Secretary issues the PCP list to the petitioner, they will have 30 days to submit the petition with the signatures of at least 40 percent of the PCPs. *(Revised 7/17/2012)*
3. Only those precinct committee persons who appear on the official roll at the time the petition is filed with the Secretary will be allowed to vote at the recall meeting.

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ARTICLE XIII: ADOPTION AND AMENDMENT OF BY-LAWS

1. These bylaws shall be effective upon adoption by a majority of the certified precinct committee persons present at a duly called meeting and shall remain in effect until amended or repealed.
2. These bylaws may be amended, altered, or repealed by a majority of the certified precinct committee persons present and voting at a duly called meeting of the Central Committee provided that notice of the proposed amendments, alterations, or repeal shall be given with the official notice of the meeting.
3. Amendments to these bylaws may be proposed by Central Committee action, Executive Committee recommendation, or by petition signed by not less than 20 percent of the certified precinct committee persons.

ARTICLE XIV: LIMITATIONS

Neither the Central Committee nor the Executive Committee shall expend any Central Committee funds for, or on behalf of any candidate in the Primary election. This is to include any non-partisan election where Republicans are candidates. Moreover, candidates in a non-partisan election where two (2) or more candidates for the same office are registered Republicans; they will not receive any funds or material support. However, all Republican candidates shall have equal access to the use of party records and equipment in a manner to be administered by the Executive Committee.

ARTICLE XV: SPECIAL PROVISIONS *(Revised 7/17/2012)*

The Central Committee may have a resolution vote regarding its position on federal, state & local issues or measures. Voting choices will be for, against or abstain. A majority vote by the Central Committee will decide the position. A failure to achieve a majority vote for or against or a majority vote to abstain will be recorded as a no position by the Central Committee.

The Central Committee may vote to support and endorse a candidate in a non partisan office election when no Republican is a candidate. *(Revised 7/17/2012)*

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ARTICLE XVI: VACANCIES IN OFFICE *(Revised 7/17/2012)*

1. If the position of the Chairman should fall vacant because of death, resignation, or recall, the powers and duties of the Chairman shall be assumed by the Vice-Chairman until a successor shall be duly elected and qualified.
2. If any vacancy should occur in the offices of Vice-Chairman, Secretary, or Treasurer because of death, moving, resignation, or recall, or if any of these offices should remain vacant after an election meeting, the Executive Committee shall appoint an officer pro-tempore to perform the duties of that office until a successor shall be duly elected and qualified.
3. If any vacancy occurs in any office of precinct committeeperson because of resignation, death, moving or recall, or if any office should remain vacant after a primary election, the Chair shall fill that vacant office with an interested, qualified Republican, who is registered in the precinct in which the vacancy exists, or is registered in a precinct which adjoins that precinct, pursuant to ORS 248.026 (1). The Central Committee specifically authorizes the Chair to fill all vacancies in the office of precinct committeeperson.
4. The Chairman, or Chairman pro-tempore, shall notify by mail **or email (PCP's option)** the entire membership of the Central Committee not later than the sixth day before the date of the next anticipated meeting of any vacancy occurring in the offices of Chairman, Vice-Chairman, Secretary, or Treasurer, and further advise the entire membership that an election to fill this vacancy will be held on that day. All other vacancies will be filled at the next meeting of the Central Committee following the occurrence of the vacancy and will be deemed regular business not requiring special advance notification of an election being held. *(Revised 7/17/2012)*
5. A simple majority vote of those committee persons present is required to fill any vacancy in any office.

These bylaws are hereby amended and approved by the Josephine County Republican Central Committee.

Adopted: 1/18/06
Amended: 9/18/06, 4/28/10
Amended: 4/28/2010
Revised & Amended: 7/17/2012

Signed: _____ Date: _____
Chair